



Kenniscommunity

Informatie en Archief

Gemeenten slaan handen ineen

Coevorden, Borger-Odoorn en Emmen werken samen op gebied van digitale archivering

28 maart 2024

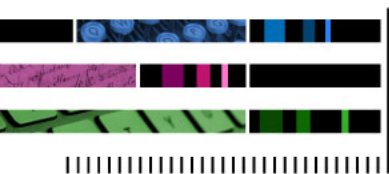
Fayette Schothuis

Mieke Geugies

Marieke Doezé

Dorine Heemstra (moderator)

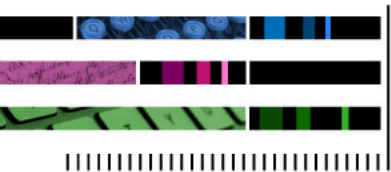




Voorstellen

- Fayette Schothuis, adviseur informatiebeheer bij gemeente Coevorden
- Marieke Doezé, gemeentearchivaris bij gemeente Borger-Odoorn
- Mieke Geugies, specialist digitale archivering bij gemeente Emmen





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BOCE
samenwerking
algemeen



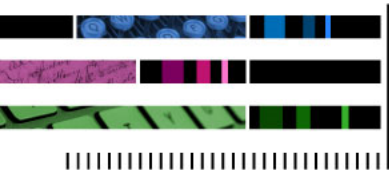
I-BOCE



Samenwerking e-
depot leveranciers

Samenwerking

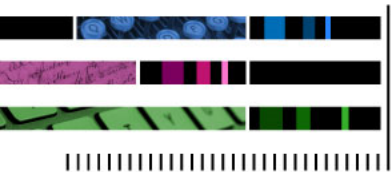




Op zoek naar antwoorden



- Samenwerken op gebied digitale archivering!
- Sessies georganiseerd:
 - Kan dit?
 - Willen we dit?
 - Hoe dan?
 - Wat hebben we nodig?

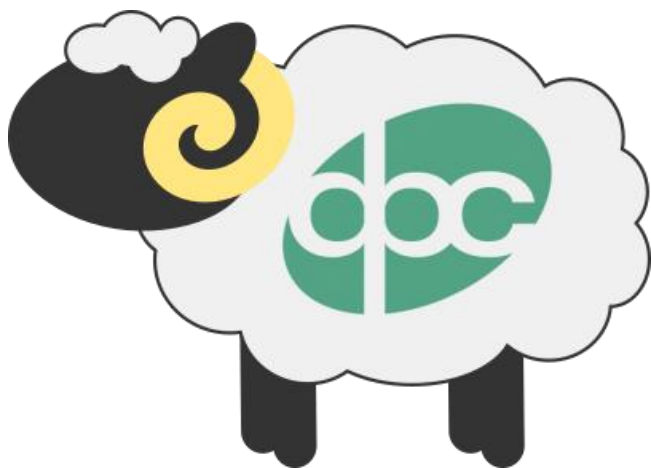


Op zoek naar antwoorden

- Hulpmiddelen van de Digital Preservation Coalition (DPC)

DPC RAM

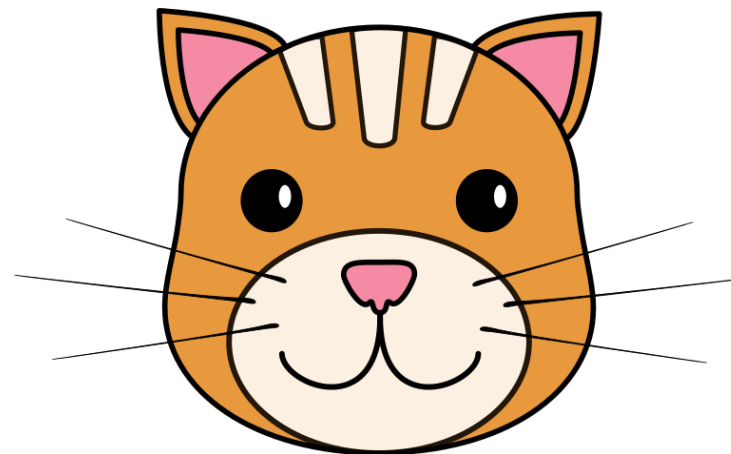
Rapid Assessment Model



<https://www.dpconline.org/digipres/dpc-ram/competency/dpc-cat>

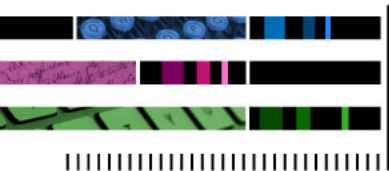
DPC CAT

Competency Audit Toolkit



<https://www.dpconline.org/digipres/prof-development/dpc-competency/dpc-cat>



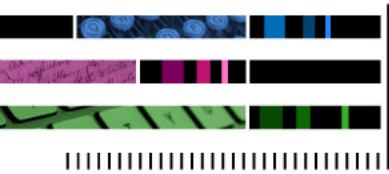


- Volwassenheidsniveau
 - Waar staan we nu?
 - Waar willen we naar toe?

Niveaus:

- 0 – Minimaal bewustzijn
- 1 – Bewust
- 2 – Basis
- 3 – Beheerd
- 4 – Geoptimaliseerd

Organisatorische vaardigheden		Functionele vaardigheden	
A	Organisatorische levensvatbaarheid	G	Acquisitie, overdracht en ingest
B	Beleid en strategie	H	Preservering van de bitstream
C	Juridisch raamwerk	I	Functionele preservering
D	IT vaardigheden	J	Metadata beheer
E	Continue verbeteren	K	Vindbaarheid en toegang
F	Community		

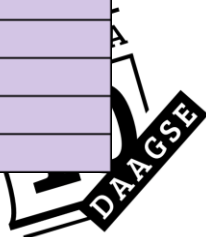


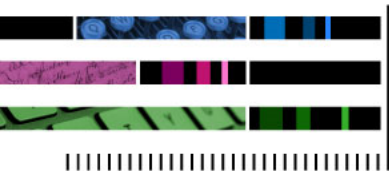
- Individueel niveau of organisatieniveau
- Invullen competentieniveau per medewerker
- FIT/GAP analyse op basis van de input DPC-RAM

Niveaus:
 0 – Novice
 1 – Beginner
 2 – Intermediate
 3 – Advanced
 4 – Expert

DPC-CAT

		Name of Staff Member (Optional)
		Job Title (Optional)
Governance, Resourcing, and Management	1	Policy Development
	2	Risk Management
	3	Resource Management
	4	Staff Management
	5	Strategy and Planning
	6	Analysis and Decision-Making
Communications and Advocacy	7	Effective Communication
	8	Collaboration and Teamwork
	9	Stakeholder Analysis and Engagement
	10	User Analysis and Engagement
	11	Advocacy
	12	Training
	13	Producing Documentation
Information Technology	14	General IT Literacy
	15	Computer Programming
	16	System Procurement
	17	Storage Infrastructures
	18	Information Security
	19	Workflow Development and Implementation
Legal and Social Responsibilities	20	Legal and Regularity Compliance
	21	Environmental Impact
	22	Inclusion and Diversity
	23	Ethics
Digital Preservation Domain Specific	24	Metadata Standards and Implementation
	25	Information Management Principles
	26	Approaches to Preservation
	27	DP Standards and Models
	28	Managing Access



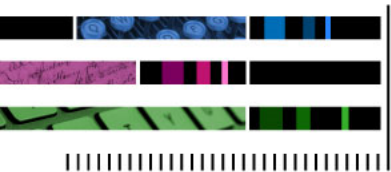


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Demonstratie

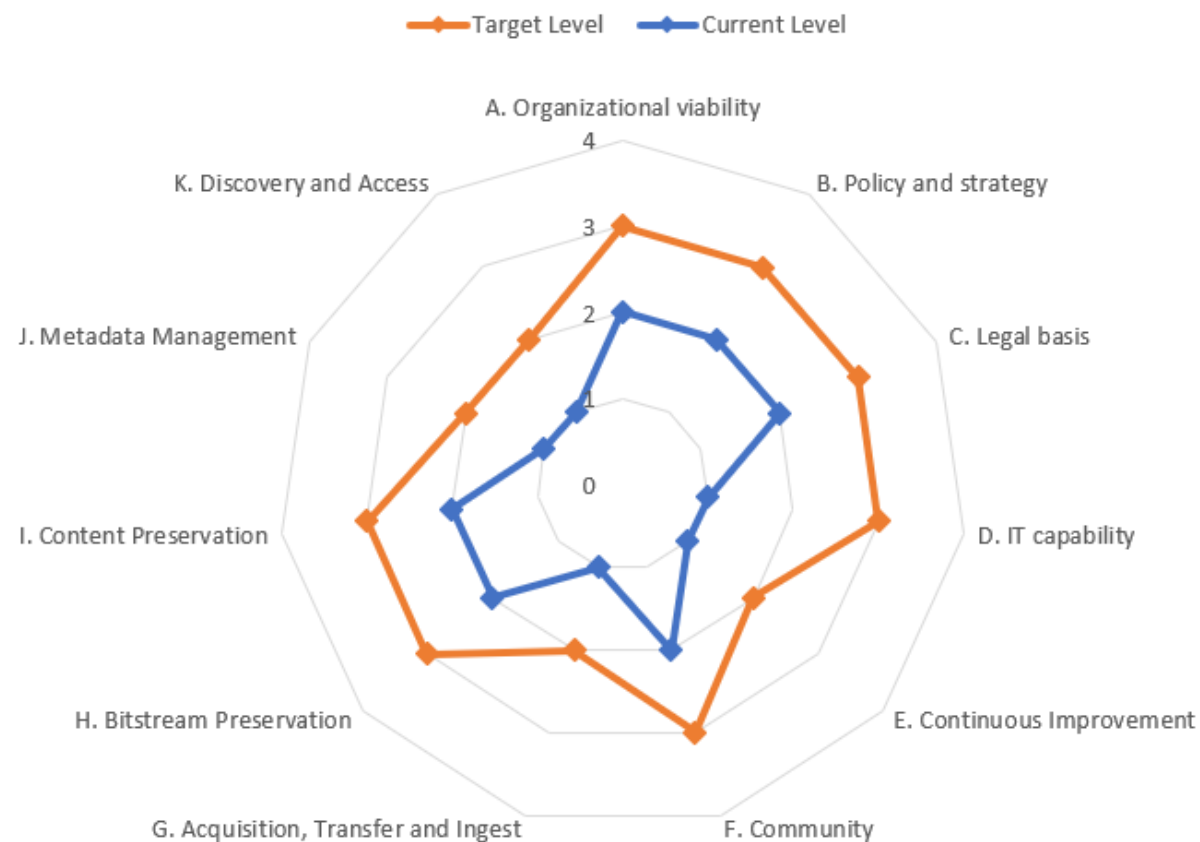


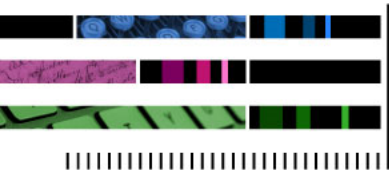


DPC RAM – BOCE

- Vijf vaardigheden 'bewust'
- Zes vaardigheden 'basis'
- Ambitie 5 jaar één niveau hoger

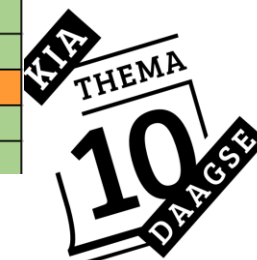
Digital Preservation Coalition Rapid Assessment Model (DPC RAM):
BOCE 11-07-2023





DPC CAT – BOCE

		Skill Gap for Current RAM	Skill Gap for Target RAM		Skill Gap for Current RAM	Skill Gap for Target RAM
Governance, Resourcing, and Management	1 Policy Development	No Gap	No Gap		1 Level	2 Levels
	2 Risk Management	No Gap	No Gap		1 Level	1 Level
	3 Resource Management	No Gap	No Gap		No Gap	1 Level
	4 Staff Management	No Gap	No Gap		No Gap	No Gap
	5 Strategy and Planning	No Gap	No Gap		No Gap	1 Level
	6 Analysis and Decision-Making	No Gap	No Gap		No Gap	1 Level
Communications and Advocacy	7 Effective Communication	No Gap	No Gap		No Gap	1 Level
	8 Collaboration and Teamwork	No Gap	No Gap		No Gap	No Gap
	9 Stakeholder Analysis and Engagement	No Gap	No Gap		1 Level	2 Levels
	10 User Analysis and Engagement	No Gap	No Gap		No Gap	No Gap
	11 Advocacy	No Gap	No Gap		1 Level	2 Levels
	12 Training	No Gap	No Gap		1 Level	2 Levels
Information Technology	13 Producing Documentation	No Gap	No Gap		No Gap	1 Level
	14 General IT Literacy	No Gap	No Gap		No Gap	1 Level
	15 Computer Programming	No Gap	No Gap		No Gap	2 Levels
	16 System Procurement	No Gap	No Gap		No Gap	2 Levels
	17 Storage Infrastructures	No Gap	No Gap		No Gap	2 Levels
	18 Information Security	No Gap	No Gap		No Gap	2 Levels
Legal and Social Responsibilities	19 Workflow Development and Implementation	No Gap	No Gap		No Gap	2 Levels
	20 Legal and Regularity Compliance	No Gap	No Gap		1 Level	2 Levels
	21 Environmental Impact	No Gap	No Gap		1 Level	1 Level
	22 Inclusion and Diversity	No Gap	No Gap		No Gap	1 Level
Digital Preservation Domain Specific	23 Ethics	No Gap	No Gap		1 Level	1 Level
	24 Metadata Standards and Implementation	No Gap	No Gap		No Gap	No Gap
	25 Information Management Principles	No Gap	No Gap		No Gap	No Gap
	26 Approaches to Preservation	No Gap	1 Level		No Gap	2 Levels
	27 DP Standards and Models	No Gap	No Gap		No Gap	No Gap
	28 Managing Access	No Gap	No Gap		No Gap	No Gap



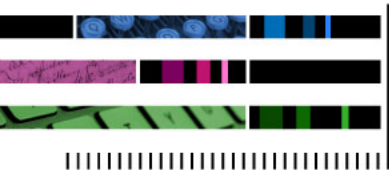
DPC CAT – Borger-Odoorn

		Skill Gap for Current RAM	Skill Gap for Target RAM		Skill Gap for Current RAM	Skill Gap for Target RAM
Governance, Resourcing, and Management	1 Policy Development	No Gap	No Gap		No Gap	1 Level
	2 Risk Management	No Gap	No Gap		1 Level	1 Level
	3 Resource Management	No Gap	1 Level		1 Level	2 Levels
	4 Staff Management	No Gap	No Gap		1 Level	1 Level
	5 Strategy and Planning	No Gap	No Gap		No Gap	1 Level
	6 Analysis and Decision-Making	No Gap	No Gap		No Gap	No Gap
Communications and Advocacy	7 Effective Communication	No Gap	No Gap		No Gap	No Gap
	8 Collaboration and Teamwork	No Gap	No Gap		No Gap	No Gap
	9 Stakeholder Analysis and Engagement	No Gap	No Gap		No Gap	1 Level
	10 User Analysis and Engagement	No Gap	No Gap		No Gap	1 Level
	11 Advocacy	No Gap	No Gap		No Gap	1 Level
	12 Training	No Gap	No Gap		No Gap	No Gap
	13 Producing Documentation	No Gap	No Gap		No Gap	1 Level
Information Technology	14 General IT Literacy	No Gap	No Gap		No Gap	No Gap
	15 Computer Programming	No Gap	No Gap		1 Level	2 Levels
	16 System Procurement	No Gap	No Gap		No Gap	1 Level
	17 Storage Infrastructures	No Gap	No Gap		No Gap	2 Levels
	18 Information Security	No Gap	No Gap		No Gap	2 Levels
	19 Workflow Development and Implementation	No Gap	No Gap		1 Level	2 Levels
Legal and Social Responsibilities	20 Legal and Regularity Compliance	No Gap	No Gap		No Gap	No Gap
	21 Environmental Impact	1 Level	1 Level		1 Level	1 Level
	22 Inclusion and Diversity	No Gap	1 Level		No Gap	1 Level
	23 Ethics	No Gap	No Gap		No Gap	No Gap
Digital Preservation Domain Specific	24 Metadata Standards and Implementation	No Gap	No Gap		No Gap	No Gap
	25 Information Management Principles	No Gap	No Gap		No Gap	No Gap
	26 Approaches to Preservation	No Gap	1 Level		No Gap	2 Levels
	27 DP Standards and Models	No Gap	No Gap		No Gap	No Gap
	28 Managing Access	No Gap	1 Level		No Gap	1 Level

DPC CAT – Coevorden

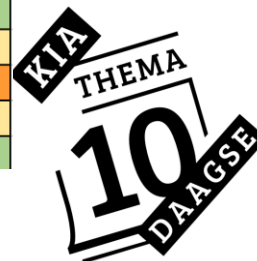
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Governance, Resourcing, and Management	1 Policy Development	No Gap	1 Level		No Gap	2 Levels
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	3 Resource Management	No Gap	No Gap		No Gap	1 Level
	4 Staff Management	No Gap	No Gap		No Gap	No Gap
	5 Strategy and Planning	No Gap	No Gap		No Gap	1 Level
	6 Analysis and Decision-Making	No Gap	No Gap		No Gap	1 Level
Communications and Advocacy	7 Effective Communication	No Gap	No Gap		No Gap	No Gap
	8 Collaboration and Teamwork	No Gap	No Gap		No Gap	No Gap
	9 Stakeholder Analysis and Engagement	No Gap	1 Level		1 Level	2 Levels
	10 User Analysis and Engagement	No Gap	No Gap		No Gap	No Gap
	11 Advocacy	No Gap	No Gap		1 Level	2 Levels
	12 Training	2 Levels	3 Levels		2 Levels	3 Levels
	13 Producing Documentation	No Gap	1 Level		No Gap	1 Level
Information Technology	14 General IT Literacy	1 Level	2 Levels		1 Level	2 Levels
	15 Computer Programming	1 Level	2 Levels		1 Level	2 Levels
	16 System Procurement	1 Level	2 Levels		1 Level	2 Levels
	17 Storage Infrastructures	1 Level	2 Levels		1 Level	2 Levels
	18 Information Security	1 Level	2 Levels		1 Level	2 Levels
	19 Workflow Development and Implementation	1 Level	2 Levels		1 Level	2 Levels
Legal and Social Responsibilities	20 Legal and Regularity Compliance	1 Level	1 Level		2 Levels	2 Levels
	21 Environmental Impact	No Gap	No Gap		No Gap	1 Level
	22 Inclusion and Diversity	No Gap	No Gap		1 Level	1 Level
	23 Ethics	No Gap	No Gap		1 Level	1 Level
Digital Preservation Domain Specific	24 Metadata Standards and Implementation	No Gap	No Gap		No Gap	No Gap
	25 Information Management Principles	No Gap	1 Level		No Gap	1 Level
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	27 DP Standards and Models	No Gap	No Gap		No Gap	No Gap
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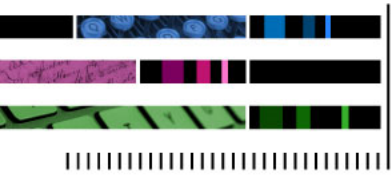




DPC CAT – Emmen

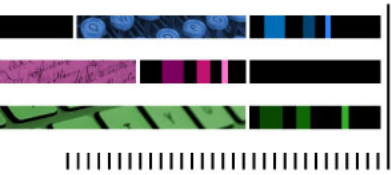
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Communications and Advocacy	7 Effective Communication	No Gap	No Gap		No Gap	No Gap
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	10 User Analysis and Engagement	No Gap	No Gap		No Gap	No Gap
	11 Advocacy	No Gap	No Gap		1 Level	2 Levels
	12 Training	No Gap	No Gap		No Gap	1 Level
	13 Producing Documentation	No Gap	No Gap		No Gap	No Gap
Information Technology	14 General IT Literacy	No Gap	No Gap		No Gap	1 Level
	15 Computer Programming	1 Level	2 Levels		1 Level	2 Levels
	16 System Procurement	No Gap	No Gap		No Gap	2 Levels
	17 Storage Infrastructures	No Gap	2 Levels		No Gap	2 Levels
	18 Information Security	No Gap	2 Levels		No Gap	2 Levels
	19 Workflow Development and Implementation	No Gap	No Gap		No Gap	1 Level
Legal and Social Responsibilities	20 Legal and Regularity Compliance	No Gap	1 Level		1 Level	2 Levels
	21 Environmental Impact	1 Level	1 Level		1 Level	1 Level
	22 Inclusion and Diversity	No Gap	1 Level		No Gap	1 Level
	23 Ethics	No Gap	No Gap		1 Level	1 Level
Digital Preservation Domain Specific	24 Metadata Standards and Implementation	No Gap	No Gap		No Gap	No Gap
	25 Information Management Principles	No Gap	No Gap		No Gap	1 Level
	26 Approaches to Preservation	No Gap	1 Level		1 Level	2 Levels
	27 DP Standards and Models	No Gap	No Gap		No Gap	1 Level
	28 Managing Access	No Gap	No Gap		No Gap	No Gap





Samen leren

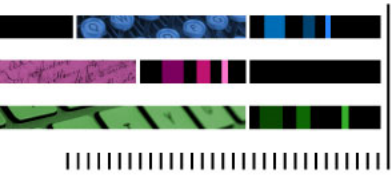
- Leren preserveren
- Samen congressen bezoeken
- SOD opleiding



Toekomst / 5 jaren plan

- Samen bewaarstrategie opstellen
- Onderzoeken mogelijkheden uitwisselen personeel BOCE
- Op langere termijn gezamenlijk overbrengingstrajecten oppakken





Kenniscommunity

Informatie en Archief

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